

# **WE ARE HIRING!!!!**

## **- EXTERNAL ADVERT -**

**Cresset House is looking to fill the following vacancy at the  
WORKSHOP**

### **WORKSHOP ASSISTANTS**

#### **DUTIES INCLUDES (But not limited to)**

- Always be at work on time to receive villagers and welcome them to the workshop.
- Remember that the villagers are of utmost importance and priority of attention in the work area.
- General planning and program to be discussed daily with your colleagues and supervisor.
- Ensure that you are always in your work area and if possible, your colleagues and supervisor should be informed of your whereabouts.
- The work area must always be clean and safe.
- Use initiative to develop and enhance skills in the villagers assigned to the workshop.
- Ensure good interaction between villagers.
- Involve villagers in individual and group activities.
- Contribute towards a balanced program in the workshop.
- Use creativity to plan craft & products that can be sold.
- Learn to know your villagers e.g., their skills, disabilities and shortcomings and treat them accordingly.

#### **WORK ETHICS**

- Healthy and stimulating work environment for villagers and staff.
- Conflict resolution.
- Excellent Attendance
- Teamwork
- Creativity
- Respecting villagers, staff and management

---

**If you are interested, please forward your Application Letter/Covering Letter and CV with reference to [services@cresset.org.za](mailto:services@cresset.org.za) or hand deliver to the Social Worker.**

---

**Closing Date: Monday 6 July 2022 at 12 noon**